



BCSA Show Management

INTRODUCTION

The BCSA Committee, under the guidelines of the BCSA Rules, shall appoint a Show Manager annually 12 months in advance of the show.

ROLE OF THE SHOW MANAGER

Responsible for the overall conduct of the Logan Shield / State Selection Show and / or Australian National Budgerigar Championship (ANBC) show when the latter is hosted by the BCSA. The specific duties/responsibilities for the ANBC show are not included in this document but will be provided in a timely manner prior that show.

ESSENTIAL MINIMUM QUALIFICATIONS OF THE SHOW MANAGER

- Financial member of the BCSA
- Considerable experience breeding and exhibiting budgerigars
- Organisational skills to enable effective management of the show
- Ability to communicate effectively with members of the Show Committee, judges, stewards and exhibitors

DESIRABLE QUALIFICATIONS OF THE SHOW MANAGER

Extensive previous experience as a Club Show Manager

STATEMENT OF ASSOCIATED ACTIVITIES

The Show Manager shall:

- In consultation with the BCSA Chairperson appoint a Show Committee consisting of:
 - Show Secretary
 - Safety Officer
 - Chief Steward
 - Stewards
 - Security Supervisor
 - Electronics Supervisor
 - Additional members as required
- In consultation with the BCSA Judges Co-ordinator and BCSA Chairperson appoint Judges for the Logan Shield / State Selection show.
- Assist the Chairperson of the BCSA with presentation of awards.
- Authorise the removal of exhibits at the end of the Show

Responsibilities of the Show Committee under the guidance of the Show Manager shall include:

- Ticket writing / computer operating
- Stewarding inclusive of assisting the judge and presenting results to the ticket writers
- Security of birds – birds to be checked out prior to departure at completion of the event

- Assembling the state team and record ring numbers (to be the BCSA Bird Carers for the ANBC show where possible)
- Compilation of show results
- Arranging of adequate staging
- Cleaning of hall during and after show
- Any other duties as deemed necessary

The Show Secretary and Electronics Supervisor shall under the guidance of the Show Manager

- Compile the Show Schedule in line with ANBC classes, unless otherwise directed by the BCSA
- Distribute Show Schedules and Entry Forms for the State Selection Show to all Affiliated and Associated Clubs and BCSA Members by 31st March annually
- Receive show entries by the Monday prior to the Show unless otherwise changed by the BCSA Committee and distribute cage labels within that week, where practicable
- Compile record sheets for stewards to record results for passing on to ticket writers/ computer operators

BCSA Bird Carers for the ANBC (or other stewards as directed) under the guidance of the Show Manager are to:

- Record ring numbers of the first FIVE placegetters – the next birds outside the team being first and second, etc, reserve, respectively, for the State team. Record the selected team birds on the Host state/zone supplied spreadsheet to verify ownership and email a copy to the Host state/zone Show Secretary and the BCSA Bird Carer Team Leader.
- Arrange holding area and transportation of selected team to holding area prior to interstate departure
- Ensure transportation cages are in good order and sanitized ready for use.

ACTIVITIES ASSOCIATED WITH THE SHOW BUT TO BE THE RESPONSIBILITY OF BCSA

- Appointment of the BCSA Bird Carers for ANBC show
- Organise trophies and awards
- Arrange booking of the venue 2 years in advance where practical
- Organising of a Raffle
- Catering

OTHER RELEVANT DOCUMENTS

- BCSA Show Regulations
- BCSA Bird Carer