



BCSA Show Manager

SUMMARY OF RESPONSIBILITIES:

- Responsible to the BCSA for the operation of the State Selection Show to be held on the third full weekend in May of each year
- When the BCSA is required to host the Australian National Budgerigar Championship the following weekend, responsible to the BCSA for the operation of this show.

ESSENTIAL MINIMUM QUALIFICATIONS:

- Member of the BCSA
- Considerable experience breeding and exhibiting budgerigars
- Organisational skills to enable effective management of the show
- Ability to communicate effectively with members of the Show Committee, judges, stewards and exhibitors

DESIRABLE QUALIFICATIONS:

- Previous experience as a club Show Manager

STATEMENT OF ASSOCIATED ACTIVITIES:

- Appoint Show Committee, in consultation with BCSA Chairperson, consisting of:
 - Show Secretary
 - Safety Officer
 - Chief Steward
 - Security Supervisor
 - Electronics Supervisor
 - Additional members as required
 - Ticket writers/ computer operators
 - Runners/ stewards
 - Stewards to assemble state team and record ring numbers (To be the BCSA Bird Carers for the ANBC show where possible)
- Supervise compilation of show results
- Organise venue
 - Arrange for adequate staging
 - Supervise cleaning of hall during and after show

- Show
 - Compile Show Schedule in line with ANBC classes, unless otherwise directed by the BCSA
 - Distribute Show Schedules and Entry Forms to all Affiliated and Associated Clubs and BCSA Members at least one month prior to the State Selection Show
 - Receive show entries by the Monday prior to the Show unless otherwise changed by the BCSA Committee and distribute cage labels within that week, where practicable
 - Compile record sheets for stewards to record results for passing on to ticket writers/ computer operators
 - Assist Chairperson of the BCSA in presentation of awards
 - Authorise removal of exhibits at the end of the Show

- National Show Team
 - Organise the BCSA Bird Carers, where practical, to record ring numbers of the first FIVE placegetters – the fourth and fifth birds being first and second reserve, respectively, for the State team. If BCSA Bird Carers are not available, nominate another or other persons to complete this task.
 - Record the first THREE birds on the Host state/zone supplied spreadsheet to verify ownership and email a copy to the Host state/zone Show Secretary and the BCSA Bird Carer Team Leader.
 - Provide direction to Bird Carers in staging the team at the ANBC show
 - In consultation with Bird Carers arrange holding area and transportation of selected team to holding area prior to interstate departure

ACTIVITIES ASSOCIATED WITH THE SHOW BUT TO BE THE RESPONSIBILITY OF BCSA OR SEPARATE COMMITTEE/ SUBCOMMITTEE

- Appointment of Judges
- Appointment of BCSA Bird Carers for ANBC show
- Organise trophies and awards as directed by the BCSA
- Booking the venue
- Fundraising associated with the show e.g. raffles
- Catering (for judges, stewards)
- Sale of refreshments to exhibitors and members of the public